

2018 Zoo Camp Policy

Drop-off and Pick-up Policy:

The drop off and pick-up location for all children is at the Honolulu Zoo's Education Gate #3, located at the back-end of the Zoo's Kapahulu parking lot. If the Zoo gates are open (9:00am - 4:30pm) and you are dropping off or picking up at an unscheduled time, you will need to park your vehicle and go to the Membership Gate at the front entrance of the Zoo. Please show your ID to Membership staff to enter the Zoo, and call the Camp cellphone to find the location and meet your child's class. We cannot meet at Gate #3 at unscheduled times. Please pay parking meters as we are not responsible for parking tickets/towing.

Camp cellphone: 808-554-7173

Drop-off: Drop-off is between 8:00- 8:15am at Gate 3. Drop off for each first day of camp is between 7:45-8:15am- please bring all paperwork signed to help speed up the check-in process. If you are late for drop-off but arrive before the Zoo opens at 9am you will need to call the camp cellphone and we will make every effort to accommodate you.

Pick-up: The designated times are the only times staff will bring students to Gate #3 for pick-up. These times are 2:30 for campers without aftercare and 4:00pm & 5:30pm for campers with aftercare. Children can only be signed out by adults authorized on the Parental Consent Form.

Late Policy: If you are running late and unable to make your scheduled pick up time, please call the camp cell phone. In the event that you are late for pickup we allow one freebie late pickup. If you are late more than once per session, you will be charged a \$15 late pickup fee for each day that you are late and pickup time can be extended to 5:30pm.

Initial: _____

Clothing & Shoes:

Please make sure your child is dressed comfortably and wearing covered shoes (preferably sneakers). Crocs, slippers, or sandals are prohibited; children cannot be admitted to Camp with this type of footwear. Camp T-shirts are required to be worn for each day of camp. We require shirts so that Campers are easily identifiable at the Zoo for their safety. In the event that your child comes to camp without a shirt we will give him/her a safety vest to wear for the day. If your child comes to camp more than once without their camp T-shirt per session we will charge your card \$10 for a new shirt each time we need to provide one. Staff can assist with applying/reminding campers to apply sunscreen or bug repellent during the day if you provide these items. Please label all items that your child brings to camp.

Initial: _____

Lunch, Snack, Water & Nap time for Menehune

Your child is required to bring a lunch and a refillable water bottle each day; we do not provide a microwave or refrigerator. Please do not send your child with money to purchase a lunch. Snacks are provided, but your child may bring their own snacks. Children are given water breaks and are instructed to refill their water throughout the day. Water bottles are filled and brought along on all trips through the Zoo. If your child comes to camp without a water bottle he/she will be given a cup for refilling throughout the day. If you would like to pre-order a hot lunch package you must do so by the Thursday before camp begins. If your child does not have a lunch and you are unable to bring them one we will provide a hot lunch and your card on file will be charged \$10. The Menehune age group (ages 4-5) has nap time from 12-1pm each day of camp. Campers are provided with a cot for nap time but you are welcome to send your child with a nap mat, blanket, and small stuffed animal if you'd like.

Initial: _____

Illness/Injury Protocol, Cancellations & Additional Information:

If your child requires non-emergency medication, staff CANNOT administer it. If your child has special needs, please contact us prior to the program to help us prepare. There are Education Staff members trained on basic First Aid, CPR and Epipen on premises at all times during camp. In the event that your child has a minor injury or illness (scraped knee, bump their head, etc.) we will provide ice and/or a bandage and notify a parent/guardian. All objects of value should be left at home; we are not responsible for lost or damaged items. Electronic devices are NOT permitted, this includes cellphones.

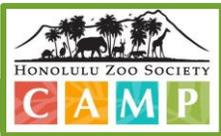
Camp Cancellation - A \$25 fee will be charged for all registrations cancelled up to two weeks prior to the scheduled camp.

Cancellations received two weeks prior to the scheduled camp will be refunded 50%. Cancellations received one week or less prior to the scheduled camp will not be refunded.

Contact Us:

If you need to speak to Instructors during Camp or Aftercare, please call the Camp cellphone at **808-554-7173**. If no one is available at the time of your call, please leave a message and we will return your call as soon as possible.

If you have any questions or concerns, please contact the Education Coordinator at 808-926-3191 or education@honzoosoc.org or Program Director, Jessie Smith, at jsmith@honzoosoc.org. **In the unlikely event of a natural disaster or other emergency we will contact all parents and guardians via email. Please understand that due to the volume of students attending camp, this is the most efficient way to expedite communication.**



Honolulu Zoo Society- Keiki Code of Conduct

Respect all animals in the Zoo

This includes animals that are in exhibits as well as animals that are not part of the Zoo’s collection, such as butterflies, peacocks, pigeons, geckos, ants, etc. Campers should refrain from yelling, throwing things, banging on glass, shaking fences, or behaving in other ways that could disturb animals.

Respect each other & adults

Campers should respect each other’s bodies and feelings. Campers are to keep their hands to themselves and to refrain from using hurtful language. Campers should raise their hands if they have questions and be respectful when a teacher or zookeeper is talking.

Stay together and on Zoo paths

Campers should never run through the Zoo- this could disturb our animals and/or other guests and could result in an injury.

Campers should remain on Zoo pathways at all time unless instructed to do otherwise by Zoo or Zoo Society staff. Campers should avoid walking through puddles and mud when possible. Campers should stay with their group at all times.

Do not bring toys, electronics or valuables

Campers are not to bring phones, cameras, tablets, toys, games, cards or other items that could be a distraction. If campers bring these items they will be confiscated and returned to a parent/guardian at the end of the day.

Ask for help

Campers should reach out to their teacher or a volunteer if they need to use the restroom, if they need help refilling their water, if they do not feel good or if they are having an emergency. There are scheduled restroom & water refill/drinking breaks but Campers should alert a teacher or volunteer if they need help outside of those times.

Have fun!

We are excited to have campers joining us! We want campers to have the most fun possible while learning all about animals and what they can do to help with conservation. If a camper is not having a good camp experience please reach out to the Program Director!

Consequences for violating the Keiki Code of Conduct

For minor behavioral issues

We follow a three strikes behavior policy:

1. Verbal warning, name on clipboard.
2. Verbal warning, check next to name, camper reminded that one more warning results in time-out.
3. Time-out given. Time based on severity of action and the age of the camper.

If a camper has three or more time-outs per day he/she will lose privileges (can include behind-the-scenes encounters, craft activities, and/or playground time, etc.) and a parent/guardian will be notified prior to pick-up.

For more serious behavioral issues

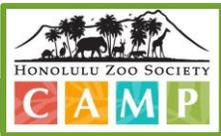
The Honolulu Zoo Society reserves the right to protect the safety and well-being of campers, staff and our animals and immediately dismiss campers from camp without refund.

Behavior warranting dismissal includes:

1. Behavior that poses a safety hazard to themselves, others and/or animals including hitting and/or not following staff instructions.
2. Behavior that negatively impacts the experiences of others including name-calling, unwanted touching, the use of inappropriate language, and/or not following staff instructions.
3. Behavior that disturbs any animals at the Zoo including taunting, yelling at, and/or throwing items at animals or into exhibits.

I have read and reviewed the Keiki Code of Conduct with my child. I understand that The Honolulu Zoo Society reserves the right to protect the safety and well-being of the class, staff and our animals and release campers from camp (without refund) for not abiding by the above Code of Conduct.

Signed: _____ Printed name: _____ Date: _____



Parental Consent Form

Child _____ Age _____ Has my permission to participate in the Honolulu Zoo Society's Zoo Camp Program for the following Week:

____/____/____ through ____/____/____

Should emergency medical care be required for my child, I agree to pay for all such expenses. If we need to contact a parent or guardian, we will begin by contacting the first individual listed. During the program dates, the numbers below are where the child's parents or guardians can be reached.

Parent or Guardian: _____

Address: _____

Primary Phone _____ Secondary Phone: _____

Parent or Guardian: _____

Address: _____

Primary Phone _____ Secondary Phone: _____

We authorize the following individual to act on our behalf when necessary:

Name: _____

Address: _____

Phone _____

Child's Physician: _____ Phone: _____

Insurance Provider: _____ Group/Policy #: _____

Medications: _____

Allergies: _____

Parental Authorization

I, _____, do hereby authorize the following individual(s) to pick-up my child, _____, from Zoo Camp for this week.

Individual #1 _____ Relationship _____

Individual #2 _____ Relationship _____

Parent's Signature _____ Date: _____



Honolulu Zoo Society Camp Program

I, the undersigned, in consideration of my child's acceptance into the Honolulu Zoo Education Program between the dates of _____ and _____. I, in full recognition and appreciation of the dangers inherent in classes and excursions to which my child may be exposed during the program period, do hereby remise, release, and forever discharge the City and County of Honolulu, the Honolulu Zoological Society and their respective departments, organizations, boards, commissions, officers, agents and employees, acting officially or otherwise, from any claims, demands and actions, or cause of action, on account of personal injury or damage to my child's personal property which may result from any cause during the period of participation as aforesaid.

I understand that the Zoo operates under certain rules and regulations, including but not limited to the following:

Some items are prohibited from admission to Zoo grounds, (except as authorized and required for Zoo projects) including: balls, Frisbees, noisemakers, skateboards. Rolling/riding devices and vehicles except wheelchairs for the mobility disabled. Radios, recorded music players. Food or feed for animals.

Some activities at the Zoo are prohibited, including: loud noises, shouting, running, throwing objects, and/or other such behavior that may frighten or disturb exhibit animals. Climbing on or over guardrails, fences, barriers, trees. Also prohibited: entering any non-public area of the Zoo, or any Zoo exhibit or enclosure, except on orders by and authorization of appropriate Zoo staff. Unauthorized feeding or handling of any exhibit animal in the Zoo's collection.

The Honolulu Zoo Society strives to provide a fun, safe, and educational Zoo camp experience to all of our campers. We require all children to conduct themselves in a respectful manner toward staff, other campers, Zoo guests and the plants and animals that live here. We do not tolerate bullying or behavior that adversely impacts the experiences of other campers. Zoo Camp staff members are trained to address behavioral issues promptly and effectively. For minor behavioral issues, children will be given the opportunity to correct their behavior and a parent/guardian may be notified. In the event that a child is being verbally or physically violent or behaving in other ways that affect the safety and/or well-being of themselves or others we reserve the right to remove him/her from the remainder of camp without refund.

In the case of a medical emergency, I authorize the Honolulu Zoo Society to provide or allow medical treatment to be provided to my child.

I give permission for myself and/or my family to be filmed or photographed for promotional reasons.

I have read the above rules, prohibitions, and liability waiver and agree to abide by and adhere to them. In witness whereof, I have caused this release to be executed:

Signed: _____ Dated: _____

Print Name: _____

Child's Name: _____

Address: _____
